



POWAY VALLEY RIDERS ASSOCIATION  
BOARD MEETING HIGHLIGHTS  
October 18, 2023

Location: Sara Miller's House 14633 Carlson St. Poway 92064 Time: 7 pm

Present: Emily Jarvis, Janice Kall, Jim Walls, Sandy Childers, Michael Goldberg, Louann Schloss, Kasey Bergman  
Absent: Jost Diederichs

**Call to Order at 7:02pm**

**Recognition of new Elected Board Members and any Guests**

Guests: Jim Touhy, Julie Hammond

Welcomed Jim and Julie

**Opening Comments:** none

**Approval of Minutes & Highlights (Emily)**

September Board Meeting Minutes Sent by Emily  
Louann made a motion to approve, Sam seconded, motion carries

October General Meeting (Review Only)

No comments

Jim-made a motion to adopt a policy that minutes are to be out no later than 2 weeks after the meeting held and Agenda out by 6pm of Monday prior to the Wednesday board meeting.

Janice seconded

Board members discussed the motion

Vote Yay: Jim, Sandy, Michael

Nay: Emily, Sam, Louann, Kasey

Motion does not carry

Sam: made an amended motion to have a target date for all of the information to be presented to the board the Monday prior to the Wednesday board meeting and the minutes being out within 2 weeks of the meeting the minutes are for

Louann seconds

Yay: Emily, Sam, Louann, Kasey, Janice

Nay: Jim, Sandy, Michael

Motion carries

**Treasurer's Report: (Kasey Bergman)**

Checking \$45,056.32                      MM \$45,043.81                      PayPal \$1244.64  
Square Space \$0    Cashboxes: \$600 Total: \$91, 944.77

Fuel was listed as \$0, Kasey found where the fuel was categorized and moved it to the correct category

Fuel from Rodeo was not paid yet.

Janice- the total bill was \$2495.08, Rodeo used 376 gallons at 5.73/gallon so rodeo owes about \$2154.48, pvra owes around \$300

Kasey will pay Merit and Rodeo will need to pay PVRA

Jim sent an email with the details already to the current Rodeo reps

Jim will pick up the SDGE bills and figure out Rodeo's portion of the electricity

Kasey-I am missing receipts from Cedrick for about \$400 for vehicle work

Michael will remind him

### **Rentals**

Sam's Posse: October 22<sup>nd</sup>

there is a gymkhana from 5-8pm on Saturday, they are wanting to set up their obstacles on Saturday, which will be tricky

### **Calendar (Janice Kall) Last Revised 9/29/2023**

I sent a calendar

Jim asked to put start times on the calendar

### **Work Hours Status and High Point**

Louann-missing approved parade hours from Felicity

Delgado, member not in good standing

Kasey-Emily Franklin is aware

Louann-Josie Williams paid her \$200 for her R1 but paid it late, she had a \$50 invoice, so just now paid it in October. She was working and riding on the grounds but since she did not pay her late charge until now. How many hours does she receive now?

Sandy made a motion for her to owe 6 work hours for the 4<sup>th</sup> quarter

Sam-seconded

Motion carries

Louann-make a motion that after Feb 15<sup>th</sup> of every year, the board requests from every subgroup and each trainer a list of their clients so we can make sure their clients are all members of PVRA. Otherwise they will have to pay the haul-in fee if their clients are not members.

Emily-seconded

Motion carries

### **Marketing Report**

Sam-I put up signs for the Gymkhanas at the tack stores in Ramona. I can't download some of the flyers and premiums from the website

Janice-Vickie needs to put a link to download it from the website

### **Trainers (Emily) –**

Emily-Everyone is current

Emily-I am agreeable to keep doing trainers, keeping track of their insurance, we already adjusted the hours after we stopped having trainers pay for lessons

Sandy-the trainers agreement needs to be updated

Emily will draft something and send it to the board after the new board takes over

## **Membership: (Sandy Childers)**

Louann-I am concerned about who will take over membership next year

Sandy-Holly Hart will be our open show manager. She is a social member and active military

Jan Wollarbe- R1

Janice-I make a motion to approve each

Louann seconds

Motion carries

Membership is a big job, discussion about splitting it between 2 people

Discussion about using docusign for liability waivers, the board will get a quote for docusign

The membership position does not have to be a board member

Julie is potentially willing to help with membership, Sandy will still help

## **Grounds and Facilities**

### **Vehicles (tractor Repair/Replacement)**

The water truck was stuck in reverse

Michael thinks the fuel pump is going, potentially \$1,200 to fix it

Jim thinks if it is the fuel pump it will need to be replaced not fixed

Michael had a quote to do a service on the water truck himself

Estimate for servicing the water truck- \$496.36 from EVS +\$250 for labor

Michael-Fire etc has a 2,000 gallon water truck that is for sale for \$20,000, year 1995, automatic. It is fire rated, has a dump gate. 250 gal/min pump

Jim-I think the chase we have is sound, I think we need new plumping for the truck.

Jim-I'm guessing it would be about \$7,000-\$8,000 to fix the current water truck

Jim-in the back of the fuel log, there is a water truck and tractor maintenance check and both include an area to check servicing. The idea is that about once a month someone will check the oil etc.

Michael-I will take this on

### **Entry Sign**

Jim-no news, still great intentions.

### **New: Backflow Testing is Due---Bill Howe Quote \$297 (\$99 each)**

Janice-they called me directly and said that the backflow is due in October

Kasey-Every year the city sends us a reminder when our annual backflow is due. We used AAA tate for many years. The backflow testing was already done

Sandy-the notice came to the property instead of the P.O. Box

Kasey-I contacted the city to have it sent back to the P.O. Box and not the property

## **Old Business**

### **Rodeo E-Board Members from PVRA for 23/24**

PVRA Rodeo reps are decided at the next PVRA meeting

Current is Nancy, Sherry, Murray, Mike is the alternative

Will invite the rodeo reps here to the next board meeting and ask for the preliminary numbers from the last rodeo

### **Caretaker's Agreement**

Emily-I think we qualify for an exemption but next year when the budget is done I think something needs to be budgeted for a lawyer to assist with writing the agreement

### **New Business:**

Janice will scan and make an editable copy of the Year-end show and Award Rules

Ribbons

Kasey-Charlotte will do an inventory in December after the last show. We have no back numbers

### **Open Comments**

Emily-the new board will need to look at the bylaws, operating rules, and code of conduct on the website and be aware of the Rodeo/PVRA partnership document that we have not seen

Documents

Jim-asked that page numbers be put on documents

Time and Place of next meetings: **General Meeting** – November 7, 2023 PVRA Grounds  
**Board Meeting** – November 15, 2023 7:00 PM Sam's House

Adjourn

Motion made at 9:01pm by Michael seconded by Sandy, motion carries