

Poway Valley Riders Association
14336 Tierra Bonita Road – Poway, CA 92064
Volunteer Work Hours

DRESSAGE – Contact Show Manager: Sam Miller/Janice Kall dressage@pvra.com

April 28 – June 23 – October 13

Show booth opens at 6:30 AM - Show starts at 8:00 AM

If you plan to volunteer, please contact the show manager at least one week before the event

JOB TITLE	JOB DESCRIPTION	TIMES NEEDED
Front Gate Worker 1 person	Opens entrance gate for in-coming trailers (bring chair, something to read)	6:30 AM
Show Office Helper 1 person	Helps riders check-in	7:30 – 10 AM
Ring Stewards - AM 2 people: 1 in the warm-up area 1 at the dressage arena	Informs riders when they ride and channels them to the dressage arena, supervises warm-up area for safety checks to make sure rider's equipment is legal.	7:30 - 11:30 AM
Ring Steward - PM	Above duties Helps clear arena at end of show - move fencing, store letters	12:00 - 5:00 PM
Scribe - AM	Sits with judge and writes down comments quickly and legibly	8:00 to 11:45 AM
Scribe - PM	Above duties	12:00 - 5:00 PM
Runners - AM 2 (good job for kids)	Runs test scores from judge to show office (every 15 mins.)	8:00am to 11:45am
Runners - PM 2 (good job for kids)	Above duties Helps clear arena at end of show - move fencing, store letters	12:00pm - 5:00pm
Score Keeper - AM	Works in the show office adds up rider test scores, assists show manager	8:00 to 11:45 AM
Score Keeper - PM	Above duties	12:00 - 5:00 PM
Post-show Clean-up - including manure in trailer parking area 2 people	Clean-ups manure, trash	after the show approx 1 hour

